

MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, August 14th, 2024
 5:30 PM – 6:37 PM
 Board Room
 105 Port Rd. Port Isabel, TX 78578

1	<p>Chairman S. Friedman, with his facilitation, commenced the meeting by establishing a quorum. Four members were present, affirming the meeting’s official status.</p> <p><u>PRESENT</u></p> <p>Scott Friedman, Chairman Adam Lalonde, Vice-Chairman Arrived at 5:32 PM William “Bill” Donahue, Director Dave Boughter, Director Departed the meeting at 6:15 PM, and a quorum was maintained.</p> <p><u>ABSENT</u></p> <p>Jason Starkey, Secretary</p> <p><u>LMWD STAFF</u></p> <p>Carlos J. Galvan, Jr., General Manager Robert Gomez, Director of Operations Charles Ortiz, District Engineer Eduardo Salazar, Director of Finance Enrique Samaniego, Purchasing Agent Brandon Edge, Information Tech Specialist Noe Cantu, Superintendent of Water Mary Gamboa, Human Resources Santiago Ochoa, IV, Superintendent of Wastewater Brian Hansen, Attorney</p>	
2	<p><u>Pledge of Allegiance and Invocation.</u></p> <p>The meeting began with the Pledge of Allegiance, and C. Galvan said the Opening Prayer.</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • No comments from the Audience, Board, or Staff 	PUBLIC COMMENTS
4	<p><u>Consider and discuss the possible approval of the Minutes from the Regular Meeting on July 10th, 2024. (C. Galvan) 🗳️</u></p> <p>Discussion: The Minutes were approved.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE.</p>	MOTION CARRIED

MOTION: MOVE TO APPROVE.		
5	<p><u>General Manager’s Report</u> 💧</p> <p>Mr. Galvan reported on:</p> <p><u>Reservoir Levels</u> - The combined storage levels for Amistad and Falcon Lake were 19.4%. C. Galvan noted that we continue to hope for more rain in reservoirs. The District’s Drought Management remains in Stage 3 to conserve water.</p> <p><u>Election Update</u> – Reminder of the date for Election is November 5th</p>	GENERAL MANAGER’S REPORT
6	<p><u>Director of Operation’s Report</u> 💧</p> <p>Mr. Gomez reported on:</p> <p><u>Monthly Report</u> – July’s comparison to June concerning Service Orders and Call Outs illustrated an increase in July in the Distribution Department and the Collection and Maintenance Department. The Pre-Treatment and Lift Stations Department also showed a slight increase in July. Mr. Gomez gave a breakdown of the services performed by each department.</p>	
7	<p><u>Consider and discuss for possible approval a Resolution adopting revised Service Policies, General Rules, and Regulations for the Laguna Madre Water District (Resolution No. 212-08-2024).</u> (R. Gomez) 💧</p> <p>Discussion: The Board reviewed the Summary handout of the Customer Service Policy Changes (copy attached). R. Gomez noted that the Service Policy was last updated in February 2019. Before that, it was in January 1997. The Board agreed and found it necessary to revise and update the policy and procedures and adopt through a resolution.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	MOTION CARRIED
8	<p><u>District Engineer’s Report</u> 💧</p> <p>Mr. Ortiz reported on:</p> <p><u>Status of Lift Station Rehabilitation Project No. 1</u> – Lift Station #4, located in Laguna Heights, is the only work remaining for the contractor to complete</p> <p><u>Construction Status of Water System Improvements</u> – Remaining Construction Contracts are pending approval from the Texas Water Development Board for the following two contracts: Water Plant 2 / Reservoir No. 3 Raw Water Transfer Pump Station and Water Plant No. 1 Elevated Storage Tank No. 6</p> <p><u>Port Isabel Seawater Desalination Treatment Facility Status</u> – Below, the Board will act on a resolution for the financing agreement with the Texas Water Development Board for the Seawater Desalination Project. David Pettry with Norrisleal Engineering Water gave a PowerPoint presentation (copy attached) regarding the work in progress with the Laguna Madre Water District Seawater Reverse Osmosis Treatment Facility, followed by questions and answers.</p>	DISTRICT ENGINEER’S REPORT

9	<p><u>Discuss and take action on a Resolution approving and authorizing the Execution of a Financing Agreement with the Texas Water Development Board (TWDB) relating to Financial Assistance being provided by the TWDB for the Seawater Desalination Project (Resolution No. 213-08-2024). (C. Ortiz) 💧</u></p> <p>Discussion: The Resolution was adopted.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY A. LALONDE, SECONDED BY W. DONAHUE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	
10	<p><u>Consider and discuss for possible approval of Amendment No. 1 with SWG Engineering for Engineering Design of Long Island Village Water and Wastewater Infrastructure Improvements. (C. Ortiz) 💧</u></p> <p>Discussion: The amendment approved was a decrease of \$100,00.00, which was reduced from the original contract amount.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	MOTION CARRIED
11	<p><u>Consider and discuss for possible ratification of Emergency Repair for BuyBoard Proposal #730-24 from Southern Trenchless Solutions for Sanitary Sewer, Water, and Paving Improvements for Long Island Village Seaside Living Community. (C. Ortiz) 💧</u></p> <p>Discussion: Ratification was approved.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY A. LALONDE, SECONDED BY W. DONAHUE.</p> <p style="text-align: center;">MOTION: MOVE TO RATIFY</p>	
12	<p><u>Consider and discuss the possible approval of the Quarterly Investment Report for the quarter ending June 2024. (E. Salazar) 💧</u></p> <p>Discussion: The Quarterly Investment Report was approved as presented</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	

13	<p><u>Consider and discuss for possible approval of the Proposed Tax Rate to be published in the Notice of a Public Hearing to be held on August 28th, 2024, at 5:30 PM and subsequently Adopt the Tax Rate at the Regular Meeting following the public hearing. (E. Salazar) 💧</u></p> <p>Discussion: E. Salazar noted the proposed Tax Rate for Laguna Madre Water District is .062004, and the new tax rate for Long Island Village Designated Area is .544754.</p> <p>The Chairman directed a rollcall vote and announced the result of the vote</p> <p style="text-align: center;">The motion carried unanimously:</p> <ul style="list-style-type: none"> ○ Those FOR the Proposal of the Tax Rates Public Hearing Notice: <ul style="list-style-type: none"> ▪ Scott Friedman ▪ Adam Lalonde ▪ David Boughter ▪ William Donahue <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	
14	<p><u>Consider and discuss for possible approval the Purchase of a 10-ton complete A/C Unit for the Lab Department. (E. Samaniego) 💧</u></p> <p>Discussion: The cost for the A/C unit is \$13,981.65. The Board approved the purchase.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	
15	<p><u>Consider and discuss for possible approval the Purchase of 5/8" Water Meters and 4" MAG Meters. (E. Samaniego) 💧</u></p> <p>Discussion: The meters are for inventory purposes. The Board approved and awarded the contract to Water Works Metrology, LLC for \$36,678.96</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE</p>	
16	<p><u>Consider and review Expenditures from July 1st, 2024, to July 31st, 2024. (C. Galvan) 💧</u></p> <p>Discussion: The Board accepted the expenditures and was acknowledged by all.</p> <p style="text-align: center;"><u>The expenditures acknowledged by:</u></p> <p style="text-align: center;">A. LALONDE, S. FRIEDMAN, D. BOUGHTER, and W. DONAHUE.</p>	ACKNOWLEDGED

17	<p><u>EXECUTIVE SESSION</u> permitted by the Open Meeting Act, V. T. C. A., Government Code Section 551.001 Et. Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberations about Real Property: 💧</p> <ul style="list-style-type: none"> • Discussion and possible action concerning negotiations with Hess Corporation and Port Isabel-San Benito Navigation District for the Seawater Intake Structure and Pipeline. <p>S. Friedman, Chairman of the Board of Directors of Laguna Madre Water District, hereby did the following:</p> <p>That an Executive Session was on the agenda for said meeting duly posted at the office of the District;</p> <p>Which authorizes the holding of such closed or Executive Session:</p> <p>The Board convened into Executive Session at <u>5:59 PM</u> and ended at <u>6:26 PM</u>.</p> <p>D. Boughter departed the meeting at 6:15 PM. A quorum was maintained.</p> <p>The only matters described in the Executive Session were discussed by the Board of Directors, who took action on the next item below;</p>	EXECUTIVE SESSION
18	<p>Consideration and action on <u>EXECUTIVE SESSION</u> item(s), if necessary.</p> <ul style="list-style-type: none"> • Discussion and possible action concerning negotiations with Hess Corporation and Port Isabel-San Benito Navigation District for the Seawater Intake Structure and Pipeline <p>As discussed in the <u>EXECUTIVE SESSION</u>, the Chairman entertained the motion to proceed as directed.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY A. LALONDE, SECONDED BY W. DONAHUE. MOTION: TO PROCEED AS DIRECTED.</p>	EXECUTIVE SESSION
19	<p><u>Adjournment</u></p> <p>There was no further business; the meeting was adjourned.</p>	MEETING ADJOURNED @ 6:37 PM


JASON STARKEY, SECRETARY




WILLIAM DONAHOE, DIRECTOR



MINUTES APPROVED THIS 28TH DAY OF AUGUST 2024.