




MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, January 10, 2024
 5:30 PM – 6:06 PM
 Board Room



1	<p><u>QUORUM</u> Adam Lalonde, Vice-Chairman Jason Starkey, Secretary William "Bill" Donahue, Director Dave Boughter, Director</p> <p><u>ABSENT</u> Scott Friedman, Chairman</p> <p><u>ADMINISTRATIVE STAFF</u> Carlos J. Galvan, Jr., General Manager Robert Gomez, Director of Operations Charles Ortiz, District Engineer Eduardo Salazar, Director of Finance Enrique Samaniego, Purchasing Agent Brandon Edge, Information Tech Specialist Santiago Ochoa, IV, Superintendent of Wastewater Noe Cantu, Superintendent of Water Mary Gamboa, Human Resources Manager Brian Hansen, Attorney</p>	
2	<p><u>Pledge of Allegiance and Invocation.</u></p> <p>The Vice-Chairman began the meeting with the Pledge of Allegiance, and C. Galvan said the Opening Prayer.</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • No questions or comments from the audience 	PUBLIC COMMENTS
4	<p><u>Consider and discuss for possible approval of Minutes from the Regular Meeting on December 13, 2023.</u> (C. Galvan) 💧</p> <p>Discussion: The Board approved the Minutes as presented.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY D. BOUGHTER, SECONDED BY J. STARKEY. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

5	<p><u>General Manager's Report</u></p> <p>Mr. Galvan reported on:</p> <p><u>Reservoir Levels</u> - C. Galvan announced that the water supply is 22.0%. The District's Drought Management remains in Stage 3.</p>	GENERAL MANAGER'S REPORT
6	<p><u>Director of Operation's Report</u> 💧</p> <p>Mr. Gomez reported on the following:</p> <p><u>Monthly Report</u> –December's comparison to November illustrated an overall increase due to meter changes in the Distribution Department. The Collection Department decreased, mainly in the preventive maintenance services and call-outs. Pre-Treatment and Lift Stations Department had a slight increase. Mr. Gomez gave a breakdown of each department.</p>	DIRECTOR OF OPERATION'S
7	<p><u>District Engineer's Report</u> 💧</p> <p>Mr. Ortiz reported on:</p> <p><u>Long Island Village Water and Sewer Improvements</u> – C. Ortiz gave a project update on SWG Engineering, LLC's ongoing work and shared the SWG Engineer's timeline. C. Ortiz also mentioned he attended a meeting by and at the Long Island Village, and the exact timeline was provided to Long Island Village.</p> <p><u>Water Plant No. 1 Construction Update</u> – C. Ortiz shared the up-to-date monthly report provided by Freese and Nichols and included photos for the Board to review.</p>	DISTRICT ENGINEER'S REPORT
8	<p><u>Consider and discuss the possible award of Engineering Services Agreement with NorrisLeal, LLC for the Port Isabel Seawater Desalination Treatment Facility.</u> (C. Ortiz) 💧</p> <p>Discussion: Jesus Leal with NorrisLeal, LLC, presented the Agreement and was open to questions. The Board approved the Agreement with NorrisLeal, LLC, as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY D. BOUGHTER. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
9	<p><u>Consider and discuss for possible approval of Work Order with NorrisLeal, LLC for the Port Isabel Seawater Desalination Treatment Facility.</u> (C. Ortiz) 💧</p> <p>Discussion: Jesus Leal with NorrisLeal, LLC, presented the Work Order for Professional Services in detail for the Seawater Desalination Facility Feasibility Study and Supporting Tasks and was open to questions. The Board approved the Work Order as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DOANHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

10	<p><u>Director of Finance Report</u> </p> <p>Mr. Salazar reported on the following:</p> <p><u>Investment Update</u> – E. Salazar gave details on the results of Valley View Consultant's solicitation requesting 12-month investment rates for approximately 1 million in investments and for the 2023 TWDB Revenue Bond held with Bank of New York Mellon</p> <p><u>Review Budget Variance</u> – E. Salazar followed up on the Board's request for details on why the 2022-2023 Budget Variances discussed at the last meeting were over budget in the Administration Department—followed by questions and answers.</p>	DIRECTOR OF FINANCE REPORT
11	<p><u>Consider and discuss for possible approval of Budget Amendments to the current 2023-204 Budget.</u> (E. Salazar) </p> <p>Discussion: The Board approved the Amendments to the Budget as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
12	<p><u>Consider and review Expenditures from December 1, 2023, to December 31, 2023.</u> (C. Galvan) </p> <p>Discussion: The Board accepted the expenditures as presented.</p> <p style="text-align: center;">The expenditures acknowledged by: W. DONAHUE, J. STARKEY, D. BOUGHTER, and A. LALONDE.</p>	ACKNOWLEDGED
13	<p><u>Adjournment</u></p> <p>There was no further business; the meeting was adjourned.</p>	MEETING ADJOURNED @ 6:06 PM


ADAM LALONDE, VICE-CHAIRMAN


JASON STARKEY, SECRETARY

MINUTES APPROVED THIS 7TH DAY OF FEBRUARY 2024.