

MINUTES
Regular Meeting
Laguna Madre Water District
Board of Directors
Wednesday, April 26, 2023
5:31 PM – 5:59 PM
Board Room

1	<p><u>QUORUM</u> Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Secretary Jason Starkey Director William "Bill" Donahue</p> <p style="text-align: center;">Virtually through ZOOM The meeting was conducted by the Vice Chairman</p> <p><u>ABSENT</u> Director Dave Boughter</p> <p><u>ADMINISTRATIVE STAFF</u> General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Information Tech Specialist Brandon Edge Superintendent Wastewater, Santiago Ochoa, IV Superintendent Water, Noe Cantu Attorney, Brian Hansen</p>	
2	<p><u>Pledge of Allegiance and Invocation.</u> The meeting began with the Pledge of Allegiance, and E. Salazar said the Opening Prayer.</p>	
3	<p><u>Invitation to the Audience for Public Comments</u> Comments:</p> <ul style="list-style-type: none"> • C. Galvan announced: <ul style="list-style-type: none"> ○ 100th Birthday Party Invitation for Barbara Wells on June 2, at The View 	PUBLIC COMMENTS
4	<p><u>Consider and discuss for possible approval the Minutes for the following: Regular Meeting from March 22, 2023, Workshop Meeting from March 29, 2023, Regular Meeting from April 5, 2023, and Special Meeting from April 19, 2023. (C. Galvan) ♦</u></p> <p>Discussion: The Minutes were approved as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY W. DONAHUE, SECONDED BY J. STARKEY. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
5	<p><u>General Manager's Report</u></p> <ul style="list-style-type: none"> • <u>Reservoir Levels</u> – C. Galvan reported today that levels at Falcon Lake and Amistad increased to 28.1 %, safe for the next two to three months. Mr. Galvan handed out printed copies to the Board at the meeting; the document is attached to the minutes. 	GENERAL MANAGER'S REPORT

6	<p><u>DISCUSS AND TAKE ACTION ON A PROJECT FUNDING AGREEMENT RELATING TO THE LAGUNA MADRE WATER DISTRICT – LONG ISLAND VILLAGE DEFINED AREA UNLIMITED TAX BONDS, TAXABLE SERIES 2023. (C. Galvan) ♦</u></p> <p>Discussion: Mr. Galvan provided the Board with printed copies of the Agreement at the meeting; a copy is attached to the minutes. The attorney for the District, Mr. Hansen, was present and answered questions regarding the restrictions on the \$1,400,000 fund details. The Board approved the document and carried the following vote: FOR <u>4</u> AGAINST <u>0</u> ABSTAINDE <u>0</u>.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
7	<p><u>Consider and remove from the table the following item tabled at the Special Meeting on April 19, 2023:</u></p> <p><u>DISCUSS AND TAKE ACTION RATIFYING THE ISSUANCE, SALE, AND DELIVERY OF "LAGUNA MADRE WATER DISTRICT-LONG ISLAND VILLAGE DEFINED AREA UNLIMITED TAX BONDS, TAXABLE SERIES 2023," AND AWARDING THE SALE OF SUCH BONDS TO THE NORTH AMERICAN DEVELOPMENT BANK, AS SET FORTH IN RESOLUTION NO. 200-04-2023, APPROVED BY THE BOARD ON APRIL 5TH</u></p> <p>Discussion: The Board agreed to remove the item from the table for discussion.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
8	<p><u>DISCUSS AND TAKE ACTION RATIFYING THE ISSUANCE, SALE, AND DELIVERY OF "LAGUNA MADRE WATER DISTRICT-LONG ISLAND VILLAGE DEFINED AREA UNLIMITED TAX BONDS, TAXABLE SERIES 2023," AND AWARDING THE SALE OF SUCH BONDS TO THE NORTH AMERICAN DEVELOPMENT BANK, AS SET FORTH IN RESOLUTION NO. 200-04-2023, APPROVED BY THE BOARD ON APRIL 5</u></p> <p>Discussion: Mr. Galvan provided the Board with printed copies of the revised and final Closing information for the \$20,800,000 Bond Proceeds; a copy is attached to the minutes. This item was approved</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
9	<p><u>Consider and discuss for possible approval updates to the Laguna Madre Water District Policies and Procedures Manual- Section 404 Mandatory Certification (Resolution No. 201-04-2023), (C. Galvan) ♦</u></p> <p>Discussion: The Policies and Procedures Manual updates in Section 404 Mandatory Certification got approved through a resolution by the Board.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY W. DONAHUE, SECONDED BY J. STARKEY. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
10	<p><u>Director of Operation's Report ♦</u></p>	DIRECTOR OF OPERATION'S REPORT

	<p><u>Monthly Report</u> – Compared to February, March’s Service Orders and Call Outs demonstrated fewer for the Distribution Department and an increase for the Collection Department in March. Likewise, the Pre-Treatment and Lift Stations showed less in March.</p>	
11	<p><u>Consider and discuss for possible approval the Quarterly Investment Report ending March 2023. (E. Salazar) ♦</u></p> <p>Discussion: The Director of Finance highlighted the quarterly Investments ending in March. The Board approved the report.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
12	<p><u>District Engineer’s Report ♦</u></p> <p><u>Value of Water Presentation at Texas Water 2023</u> – C. Ortiz shared the high points of the exhibition used for the Texas Water Conference on April 13-26, 2023, on the Water Supply augmentation to Rio Grande Diversions & Water Conservation.</p>	DISTRICT ENGINEER’S REPORT
13	<p><u>Consider and discuss for possible approval of Change Order No. 1 for Improvements to the Water Distribution System for Laguna Blvd, Causeway Bypass, and Valve Upgrades (Final Quantities Adjustment). (C. Ortiz) ♦</u></p> <p>Discussion: The District Engineer reported the decrease in changes from the original contract amount, and the Board approved them.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
14	<p><u>Consider and discuss for possible approval of Emergency Ratification of Change Order No. 1 with Pall Corporation for Water Plant No. 1 Evaluation of Microfiltration System to determine the cost to modify hardware, software, and process to be used as a pre-filter for an RO System for desalination of seawater. (C. Ortiz) ♦</u></p> <p>Discussion: The District Engineer reported on the ratification of the increase in the change order. The Board approved the Change Order.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY J. STARKEY, SECONDED BY W. DONAHUE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
15	<p><u>Consider and discuss for possible approval of Amendment No. 3 with Freese and Nichols, Inc. for assistance with Texas Water Development Board funding through the 2022 Drinking Water State Revolving Fund (DWSRF 62963) for Water System Improvements. (C. Ortiz) ♦</u></p> <p>Discussion: The District Engineer reported on the causes for the changes for Amendment No. 3. The Board approved the Amendment.</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY W. DONAHUE, SECONDED BY J. STARKEY. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

16	<p><u>Consider and discuss for approval to purchase two pumps for Lift Station 20. (E. Samaniego) ♦</u></p> <p>Discussion: The Purchasing Agent presented the bid tabulation data disclosing the recommended bidder for the purchase. The Board approved the purchase and awarded the contract to Xylem for \$33,426.50.</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;">MOVED BY W. DONAHUE, SECONDED BY J. STARKEY.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
17	<p><u>Consider and discuss for possible approval of an 8,000-gallon Fiberglass Storage Tank for the Water Plant. (E. Samaniego) ♦</u></p> <p>Discussion: The Board approved the purchase and awarded the contract to Diamond Fiberglass for \$51,955.00</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;">MOVED BY W. DONAHUE, SECONDED BY J. STARKEY.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
18	<p><u>Consider and review Expenditures from March 31, 2023, to April 15, 2023. (C. Galvan) ♦</u></p> <p>Discussion:</p> <p>The Board accepted the expenditures as presented</p> <p style="text-align: center;">The expenditures acknowledged by:</p> <p style="text-align: center;">J. STARKEY, W. DONAHUE, A. LALONDE, and S. FRIEDMAN</p>	ACKNOWLEDGED EXPENDITURES
9	<p><u>Adjournment</u></p> <p>There was no further business; the meeting adjourned at 5:59 PM.</p>	MEETING ADJOURNED @ 5:59 PM



SCOTT FRIEDMAN, CHAIRMAN



DAVE BOUGHTER, DIRECTOR



MINUTES APPROVED THIS 10TH DAY OF MAY 2023.