




MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, April 24, 2024
 5:30 PM – 6:19 PM
 Board Room
 105 Port Rd. Port Isabel, TX 78578

1	<p>The Chairman facilitated the meeting, and the following present constituted a quorum:</p> <p style="text-align: center;"></p> <p><u>PRESENT</u></p> <p>Scott Friedman, Chairman Adam Lalonde, Vice-Chairman Jason Starkey, Secretary, departed the meeting at 5:40 PM (a quorum was maintained) William "Bill" Donahue, Director Dave Boughter, Director</p> <p><u>LMWD STAFF</u></p> <p>Carlos J. Galvan, Jr., General Manager Robert Gomez, Director of Operations Charles Ortiz, District Engineer Eduardo Salazar, Director of Finance Enrique Samaniego, Purchasing Agent Brandon Edge, Information Tech Specialist Noe Cantu, Superintendent of Water Brian Hansen, Attorney</p> <p><u>ABSENT</u></p> <p>Santiago Ochoa, IV, Superintendent of Wastewater Mary Gamboa, Human Resources</p>	
2	<p><u>Pledge of Allegiance and Invocation.</u></p> <p>The Pledge of Allegiance and the Opening Prayer (by C. Galvan) occurred earlier at the 4 PM Workshop.</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • No questions or comments from the audience or Staff 	<p>PUBLIC COMMENTS</p>

	<p><u>Consider and discuss the possible approval of the Minutes from the Regular Meeting on March 27, 2024. (C. Galvan) 💧</u></p> <p>Discussion: The Board approved the Minutes as presented.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u></p> <p style="text-align: center;">MOVED BY A. LALONDE, SECONDED BY J. STARKEY.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
5	<p><u>General Manager’s Report</u> 💧</p> <p>Mr. Galvan reported on:</p> <p><u>Reservoir Levels</u> - The Board was given a printed copy of the Brownsville Area Reservoirs Monitored Water Supply (copy attached). C. Galvan noted that the water supply has declined to 20.6%, with no rain gradually decreasing by 0.1%. The District’s Drought Management remains in Stage 3 to conserve water and ensure the public follows the conservation measures. C. Galvan noted possible Stage 4 if water levels drop under 15%, which involves more water restrictions.</p> <p><u>Texas Desal</u> – The Workshop took place in Austin, Texas, and C. Glavan gave a recap of a couple of presentations from the Workshop. One was on the cost of utility comparisons, showing how water is undervalued and the cost of desalination compared to RO water. C. Galvan noted that it’s a great reality and an excellent demonstration for the community.</p>	GENERAL MANAGER’S REPORT
6	<p><u>Director of Operation’s Report</u></p> <p>Mr. Gomez reported on:</p> <p><u>Monthly Report</u> – March’s comparison to February illustrated an increase in the Distribution Department. The Collection Department decreased. The Pre-Treatment and Lift Stations Department showed a slight increase. Mr. Gomez gave a breakdown of each department.</p>	DIRECTOR OF OPERATIONS REPORT
7	<p><u>District Engineer’s Report</u> 💧</p> <p>Mr. Ortiz reported on:</p> <p><u>Long Island Village Water and Sewer Improvements</u> – The pre-bid conference is scheduled for May 17 at 2 PM at Long Island Village, and the public bid opening is on May 31. C. Ortiz described how materials for the Project were being advertised for bid and noted a meter price increase taking effect in May. Because of the meter price increase, the District intends to purchase meters for a better price and savings – the purchase for a little over a thousand meters will be proposed at a regular meeting for approval.</p> <p><u>Pending Change Orders/Amendments at Water Treatment Plant #1</u> – C. Ortiz handed out printed copies referencing detailed information for all the modifications to the contract documents (a copy is attached). The summary showed six proposal changes with a total increase of \$746,926 and a change</p>	DISTRICT ENGINEER’S REPORT

	<p>in contract times – 282 days were added to the contract. The changes will be proposed for approval at a regular meeting as they are still under review by Freese and Nicols.</p> <p><u>Texas Water Development Board Plan Review and Opinions of Probable Construction Cost</u> – C. Ortiz noted the Texas Water Development Board (TWBD) has reviewed and approved the final engineering feasibility report for the District’s 2023 Drinking Water State Revolving Fund (DWSRF) and incorporated in the changes made to the original submittal. The proposed projects:</p> <ul style="list-style-type: none"> • Construction of a new 0.6-million-gallon elevated storage tank and backup generator at Water Plant 1 • In Laguna Vista, a transfer pump station and upgrade to a high-service pump station at Water Plant 2 to increase capacity • Decommissioning of two steel ground storage tanks <p>C. Ortiz gave an update on the Status of \$26,335,000 Unlimited Tax Bonds, Series 2022, and noted that the revised cost estimates to cover the Project is \$546,000. C. Ortiz pointed out that the District has the funds to cover and leaves a total of \$ 17,379,297.84. TWBD is currently reviewing plans for approval to proceed with construction.</p>	
8	<p><u>Director of Finance Report</u> </p> <p><u>Investment Update</u>- E. Salazar gave details on the results of Valley View Consultant’s solicitation for approximately 1.5 million in investments that came up for maturity and the requested rates for the following CDs :</p> <ul style="list-style-type: none"> • General Fund • Long Island Village Project Bond Fund • Revenue Bond Reserve • 2018 Meter Project Bond Reserve • TWDB 2019 Revenue Bond Reserve <p>E. Salazar reported information on tax collection monies that had been invested, redeemed, and transferred for debt service.</p> <p>E. Salazar also gave the results on Valley View Consultants, who sent out solicitations for approximately five million in investments requesting rates for 12-month and 15-month investments.</p>	DIRECTOR OF FINANCE REPORT
9	<p><u>Consider and discuss the possible approval of the Financial Reports for December 2023.</u> (E. Salazar) </p> <p>Discussion: The financials for December 2023 were approved as presented</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

10	<p><u>Consider and discuss the possible approval of the Financial Reports for January 2024. (E. Salazar)</u> 🔥</p> <p>Discussion: The Board approved the financials for January 2024 as presented</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
11	<p><u>Consider and discuss the possible approval of the Quarterly Investment Report for the quarter ending March 2024. (E. Salazar)</u> 🔥</p> <p>Discussion: The Quarterly Investment Report for the quarter ending Mach 2024 was approved by the Board.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
12	<p><u>Consider and review Expenditures from March 16, 2024, to March 31, 2024. (C. Galvan)</u> 🔥</p> <p>Discussion: The Board accepted the expenditures as presented.</p> <p style="text-align: center;"><u>The expenditures acknowledged by:</u> D. BOUGHTER, A. LALONDE, S. FRIEDMAN, and W. DONAHUE.</p>	ACKNOWLEDGED
13	<p><u>EXECUTIVE SESSION permitted by the Open Meeting Act, V. T. C. A., Government Code Section 551.001 Et. Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberations about Real Property:</u> 🔥</p> <ul style="list-style-type: none"> • <u>Discussion and possible action concerning negotiations with the Port Isabel-San Benito Navigation District for the Seawater Intake Structure and Pipeline.</u> <p>S. Friedman, Chairman of the Board of Directors of Laguna Madre Water District, hereby did the following:</p>	EXECUTIVE SESSION

	<p>That an <u>EXECUTIVE SESSION</u> was on the agenda for said meeting duly posted at the office of the District;</p> <p>Which authorizes the holding of such closed or <u>EXECUTIVE SESSION</u>:</p> <p>Upon a motion by <u>DIRECTOR D. BOUGHTER</u> and seconded by <u>DIRECTOR W. DONAHUE</u>, the Board convened into <u>EXECUTIVE SESSION AT 5:59 PM</u>, and upon motion by <u>DIRECTOR D. BOUGHTER</u> and seconded by <u>DIRECTOR W. DONAHUE</u>, <u>EXECUTIVE SESSION ENDED AT 6:16 PM</u>.</p> <p>The only matters described in the <u>EXECUTIVE SESSION</u> were discussed by the Board of Directors, who took action below;</p>	
14	<p>Consideration and action on <u>EXECUTIVE SESSION</u> item, if necessary.</p> <p><u>Discussion and possible action concerning negotiations with the Port Isabel-San Benito Navigation District for the Seawater Intake Structure and Pipeline</u></p> <p>As discussed in the <u>EXECUTIVE SESSION</u>, the Chairman entertained the motion to proceed as directed.</p> <p style="text-align: center;"><u>The motion carried unanimously:</u> MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE. MOTION: PROCEED AS DIRECTED.</p>	EXECUTIVE SESSION
15	<p><u>Adjournment</u></p> <p>There was no further business; the meeting was adjourned.</p>	MEETING ADJOURNED @ 6:19 PM


JASON STARKEY, SECRETARY


SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 22ND DAY OF MAY 2024.